



A. AUDIO-VISUAL OFFICER

REF: ERP/2009/001

LOCATION: LAGOS

The Job:

The appointee will be required to produce top quality audio-visual materials needed for creating strong, positive impressions about the company's image in the image.

The duties will include, but are not limited to, the following:

- Ensure the production of events and photos for internal and external media while liaising with photographers, cameramen, film producers and the likes to ensure production of good company photos and audio-visuals
- Produce still photos, videos, CDs etc and other audio-visual materials as well as produce high quality programmes for programming of RA TV Bonny and Canteen TV
- Assemble materials for company electronic library and maintain custody of items in the library
- Procure tapes, pictures and films from internal and external public and package programmes, features, mini documentaries and the likes for internal and external publics
- Ensure that local and international media have up-to-date pictures, films, that will leave viewers and readers with a strong positive impression about the company while also providing quality audio equipment for company events

The Person:

The right candidate should:

- Possess a Higher National Diploma (HND) obtained at a minimum of Upper Credit
- Possess at least 3 years post-qualification work experience in internal television, photographic displays, radio/television news production etc.
- Possess script writing and journalistic skills
- Maintain high professional standards, discipline and communicate effectively with all levels of internal and external parties
- Be a good team player, with ability to work under pressure in a multi cultural environment
- Not be more than 35 years old.

Method of Applying

Interested applicants should apply to the Manager, Manpower Planning and Resourcing through ANY of the following addresses:

Nigeria LNG Limited
C & C TOWERS
PLOT 1684 SANUSI FAFUNWA ST
VICTORIA ISLAND
PMB 12774
LAGOS

Nigeria LNG Limited
AMADI CREEK
INTEGRATED SERVICE BASE
OFF EASTERN BYE-PASS
PORT-HARCOURT
RIVERS STATE

Nigeria LNG Limited
PLANT COMPLEX
BONNY ISLAND
RIVERS STATE

Nigeria LNG Limited
8TH FLOOR
CHURCHGATE TOWERS
CENTRAL BUSINESS DISTRICT
ABUJA

forwarding their handwritten applications, photocopies of their credentials and detailed curriculum vitae with full details of contact address (not P.O. Box) telephone numbers and email address. The reference number of the position applied for should be clearly indicated at the **top left-hand corner** of the envelope, which should reach the addressee **not later than January 8, 2010**. Only shortlisted applications will be acknowledged.

The curriculum vitae should be formatted in the order listed below:

- SURNAME
- FIRST NAME/INITIALS
- DATE OF BIRTH
- AGE
- STATE OF ORIGIN
- SEX
- MARITAL STATUS
- CONTACT ADDRESS
- TELEPHONE NUMBER
- E-MAIL ADDRESS
- INSTITUTION(S) ATTENDED WITH DATES
- DEGREE(S) OBTAINED WITH DATES
- CLASS OF DEGREE
- PREVIOUS WORK EXPERIENCE
- REFEREES